



Family Outreach Coordinator (Bilingual) – Part Time

SUMMARY:

The Joe Torre Safe at Home Foundation is working to end the cycle of domestic violence through its comprehensive youth programming. The Margaret's Place program is a school-based violence intervention and prevention program designed to help students, faculty, and families address violence in school, at home and in the community. The Margaret's Place program addresses the underlying causes of violence and the impact of victimization through a variety of counseling and psycho-educational modalities including art-based interventions: an interactive trauma education/violence prevention curriculum; individual and group counseling; a peer leadership program; school staff, parent and community workshops/outreach; school-wide anti-violence campaigns, and more.

Safe At Home's newest initiative, Margaret's Place in Communities Impacted by Trauma-exposed Youth Program (MP-CITY) in Washington Heights, combines our MP Program with additional enhanced counseling, wellness activities, and supportive services for parents and families through a partnership with a community based organization.

POSITION RESPONSIBILITIES:

- Conduct outreach for services, including parent trainings, to community members and family members of students already involved with Margaret's Place-CITY;
- Help raise awareness about the Margaret's Place-CITY program among community members and community based organizations through collaboration with Dominican Women's Development Center;
- Recruit families for services within the community and facilitate referrals for parents to Dominican Women's Development Center;
- Assist with conducting on-going needs assessment with community members;
- Organize focus groups with community members to maintain ongoing feedback loop based on needs/services;
- Assist workshops and family activities at the Dominican Women's Development Center, as needed and appropriate;
- Contribute to the resource list of community resources in partnership with MP-CITY counselors;
- Work with the Dominican Women's Development Center as needed to deliver workshops and family activities;
- Attend community board meetings, other local community meetings, and develop and maintain relationships and collaborations with community leaders;
- Participate in weekly administrative supervision;
- Participate in weekly staff meeting; and
- Other duties as assigned.

REQUIREMENTS:

- Spanish and English fluency is required;

- Associate's Degree or greater with a minimum of 3-5 years experience in social services, health education, or related fields;
- Experience working with a diverse population;
- Experience working with and knowledge of the Washington Heights community preferred;
- Strong understanding of domestic violence, teen relationship abuse and violence prevention/intervention work preferred;
- Experience at working both independently and in a team-oriented, collaborative environment;
- Strong written and oral communication skills;
- Strong interpersonal skills; and
- Ideal candidates will demonstrate a passion for strength-based, family empowerment work; will exhibit creativity in their approach of job tasks and challenges; and will be self-motivated.

HOURLY RATE:

- Commensurate with experience

TO APPLY:

- Send resume, cover letter, and three references to rachelq@joetorre.org.
- No telephone calls please.

The Joe Torre Safe at Home Foundation provides equal opportunity in employment for all qualified persons and prohibits discrimination in employment on the basis of race, color, creed, national origin, ethnicity, ancestry, religion, age, sex, sexual orientation, gender identity and expression, marital status, partnership status, disability, genetic information, alienage, citizenship, military or veteran status, status as a victim of domestic violence/stalking/sex offenses, and unemployment status.